Please answer the following questions:

What type of hearing or meeting is this? (subject matter)

Is this a public or a private event?

How long will this last?

How many speakers do you anticipate?

Will there be any board members present? How many?

Do you have a list of names of the possible board members and/or speakers attending?

Do you have an agenda?

Will there be microphones present?

How quickly do you need the transcript back?

All hearings and meetings start out at $10/page and are subject to increase based on the complexity of the material, how long it lasts, and how quickly you need your transcript back.